

**General Latham Springs Application***(not Summer Staff application)*

APPLYING FOR: (Please check box)

- CUSTODIAL STAFF     KITCHEN STAFF  
 OFFICE STAFF         MAINTENANCE  
 VOLUNTEER         FULL/PART-TIME OTHER



PERSONAL INFORMATION		Email Address		DATE
Last Name	First	Middle Initial	Age & DOB:	Gender:
Home Address	City / State / Zip		Home Phone:	Cell Phone:
Current Church Membership		Pastor:	Church Phone:	
Church Activities / Ministries that you are involved with				
Do you have any special certifications or licenses?		Expiration		
_____				
_____				
Skills & hobbies?		Computer skills? (i.e. Word, Excel, Publisher, Photoshop, PowerPoint, etc.)		
_____				
Driver's License No.		Social Security No.		
Are you a citizen of the United States?		<input type="checkbox"/> yes <input type="checkbox"/> no	If not, are you authorized to work in the U.S?	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
Have you ever worked for this company?		<input type="checkbox"/> yes <input type="checkbox"/> no	If so, when?	
_____				
Have you ever been convicted of a felony, including sex-related or child-abuse related offenses <input type="checkbox"/> yes <input type="checkbox"/> no    If yes, explain				

EDUCATIONAL BACKGROUND				
High School		Address		
From	To	Did you graduate?	<input type="checkbox"/> yes <input type="checkbox"/> no	Degree
Educational Opportunities / Extracurricular Activities, etc.				
_____				
College		Address		
From	To	Did you graduate?	<input type="checkbox"/> yes <input type="checkbox"/> no	Degree
Educational Opportunities / Extracurricular Activities, etc.				
_____				
Other		Address		
From	To	Did you graduate?	<input type="checkbox"/> yes <input type="checkbox"/> no	Degree
Educational Opportunities / Extracurricular Activities, etc.				

**PREVIOUS EMPLOYMENT**

<b>Company</b>	Address	Phone Number (    )
<b>Job Title</b>	Supervisor	
<b>Responsibilities</b> _____		
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>
<b>May we contact your previous supervisor for a reference?</b> <input type="checkbox"/> yes <input type="checkbox"/> no    If no, please give reason.		

<b>Company</b>	Address	Phone Number (    )
<b>Job Title</b>	Supervisor	
<b>Responsibilities</b> _____		
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>
<b>May we contact your previous supervisor for a reference?</b> <input type="checkbox"/> yes <input type="checkbox"/> no    If no, please give reason.		

<b>Company</b>	Address	Phone Number (    )
<b>Job Title</b>	Supervisor	
<b>Responsibilities</b> _____		
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>
<b>May we contact your previous supervisor for a reference?</b> <input type="checkbox"/> yes <input type="checkbox"/> no    If no, please give reason.		

**GENERAL INFORMATION**

**Please briefly give a summary of testimony of your faith in the Lord Jesus Christ.**

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<b>Do you have or have had any level of physical limitations?</b> (loss of hearing, diabetes, asthma, epilepsy, back trouble, etc.?) <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please explain:		
<b>Do you consider yourself allergic to anything?</b> <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please explain:		<b>Are you allergic to any medications?</b> <input type="checkbox"/> yes <input type="checkbox"/> no
<b>Are you currently taking any kind of medications (prescribed or other)?</b> <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please explain:		
<b>Have you had any serious injuries or illnesses in the past that we need to be made aware of?</b> <input type="checkbox"/> yes <input type="checkbox"/> no If yes, please explain:		
<b>Do you have health insurance?</b> <input type="checkbox"/> yes <input type="checkbox"/> no	Company	Policy Number
<b>In case of emergency, please notify:</b>		
<b>1) Name</b>	Relationship	Phone
Address	City/State	Zip
<b>2) Name</b>	Relationship	Phone
Address	City/State	Zip

**MILITARY SERVICE**

<b>Branch</b>	From	To
<b>Rank at Discharge</b>	Type of discharge	
<b>If other than honorable, explain:</b>		

**REFERENCES**

*References must be people who have known you for at least 3 years.*

<b>Full Name</b>	Relationship to you	Years known?
Company	Phone:	
Address	City / State / Zip	
<b>Full Name</b>	Relationship to you	Years known?
Company	Phone:	
Address	City / State / Zip	
<b>Full Name</b>	Relationship to you	Years known?
Company	Phone:	
Address	City / State / Zip	

**APPLICANT'S STATEMENT**

I certify that the answers given herein are true and complete to the best of my knowledge. I understand and authorize an investigation into my background through employment and personal references, and a criminal background check through the State and/or Federal Bureau of Investigation. This application is considered active for a period of time not to exceed one (1) year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand that unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I understand, also, that I am required to abide by all employment policies, rules, and regulations of this employer. If hired, I willingly submit to the authority of Latham Spring Camp & Retreat Center, and at all times will abide by all rules, and regulations set in place by the supervising authority.

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Signature

Date

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Signature of parent/guardian (if applicant is a minor)

Date

Please return this application signed and completed (unsigned or unfinished applications will not be processed) to  
Latham Springs Camp & Retreat Center, 134 PR 223, Aquilla, Texas 76622